**Request to Use Computing Services for Postdoctoral Candidates Funded by Other Universities**

**Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Creating a new account:**

1. Fill this form out and submit it to the Computing Coordinator of your faculty/school/department to open an initial 30-day account.
2. To extend an existing account, scan the form and send it to: [helpdesk@tau.ac.il](mailto:helpdesk@tau.ac.il)

**User information:**

First name (Hebrew): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Last name (Hebrew): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

First name (English): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Last name (English): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

ID number (9 digits): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date of birth (dd/mm/yyyy): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Requested user code: (2-12 characters): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Private email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

University phone number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Home phone number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Mobile phone number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Faculty: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

End date (up to 12 months): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Administration manager/Senior faculty member information:**

ID (9 digits): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Research student’s department head information:**

ID (9 digits): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**User Agreement**

**General:**

Tel Aviv University uses a vast array of systems and computing services intended to support a range of university teaching and research activities, and provide a wide range of services for these systems’ users, faculty members, students, etc.

The university invests significant resources into protecting the stored data on its computers and the external computing systems it uses to optimally maintain user privacy, and to do so it operates a long line of means and defense systems to suit the university’s activity.

The User Statement below is another component of this wide array of information protection and data privacy, focusing on rights and use of information given to anyone who is granted access to its computing infrastructure so that the information is used correctly and only for its intended purposes.

**User Statement:**

**I hereby declare and am obliged to use the university-allocated computing resources according to the following conditions:**

1. To use the computing resources only for work done for the university, adhering to the laws of the State of Israel and university regulations, including any order from the university regarding the use of its name and emblem; including copyright and general laws occasionally published by the manager of the Information Technology and Computing Department.

Without infringing upon the generality of the above-mentioned, any use of the computing services for commercial or political needs is prohibited.

1. To maintain secrecy regarding any information (not including public information) that reaches me while using the university’s computing resources and data, including personal information, as defined in the Privacy Protection Act.
2. That I am aware my university code and password are confidential and personal, and I will be held liable for any use made of them; also, any software owned by the university is to be used only for the university, and any other use will be considered copyright infringement.
3. That I am also hereby committed to not using a code I am unauthorized to use, or computing resources I have not been directly instructed to use.
4. In case of suspected use contradicting said statement, the university is allowed to take **all legal means at its disposal** as well as inspections, in order to make sure the code and computing resources have been used properly.
5. According to the information at its disposal, the university is allowed to **immediately** discontinue the computer code suspected of being misused or which does not fit university protocols **and/or the laws of the State of Israel**, for as long as necessary to make an inquiry and/or transfer it to the proper authorities.

The entity that authorizes the blocking of the computer code is the Chair and/or the head of the Information Technology and Computing Department, or anyone on their behalf.

**I hereby undersign:**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Username Signature